

**From:** Charles Young <[cyoung@pausd.org](mailto:cyoung@pausd.org)>  
**Date:** Monday, April 9, 2012 5:19 PM  
**To:** board <[board@pausd.org](mailto:board@pausd.org)>  
**Subject:** Confidential: OCR Complaint – [Name of School]

Dear Board:

In my Oct. 21, 2011 Weekly, I discussed the OCR complaint at [REDACTED] Middle School. The complaint alleged that a sixth grade student was being harassed and bullied, by students, because of her disability and that the school did not respond. The District addressed the complaint, but the OCR requested the opportunity to meet with students and staff to investigate the claim, which occurred on Oct. 20, 2011.

We received the OCR's results over Spring break. As a result of the student's disability, we are responsible for correction action related to discrimination and creating a hostile learning environment. Our attorney is working with the OCR regarding the corrective actions, which are quite lengthy.

Holly Wade and I will be meeting with [REDACTED] tomorrow to discuss the findings, our response and plan moving forward. Part of the plan will include an IEP team meeting to discuss the findings, the development of a plan for training staff and notifying parents. Once the corrective actions are finalized, I will share them with you so you are aware of the areas we will be addressing.

I will update you with more information as it becomes available. The staff at [REDACTED] will be disappointed as they felt they did a great deal of good work to ameliorate the concerns outlined in the parent's initial complaint.

Sincerely,

Charles F. Young, Ed.D.  
Associate Superintendent Education Services  
Palo Alto Unified School District