

TO: HONORABLE CITY COUNCIL

FROM: CITY MANAGER

**DEPARTMENT: PLANNING AND
COMMUNITY ENVIRONMENT**

DATE: JANUARY 18, 2000

CMR:117:00

**SUBJECT: FUTURE OF SINGLE FAMILY NEIGHBORHOODS ADVISORY
GROUP**

This is an informational report and no Council action is required.

BACKGROUND

On December 6, 1999, an informational report was sent to the City Council describing the Planning Department's intended approach to address single family neighborhood compatibility issues. As part of its review, staff proposed the establishment of a Future of Single Family Neighborhoods Advisory Group (Advisory Group). The purpose of the Advisory Group is to provide input to the Director of Planning and Community Environment (Director) on final recommendations to the City Council to comprehensively address concerns related to the compatibility of new and remodeled single family residences within neighborhoods. Members of the Advisory Group were to be chosen by the Director and the Advisory Group co-chairpersons to represent a variety of "stakeholders," including neighborhood representatives, members of the design and development communities, realtors and builders. Annette Glanckopf Ashton, Carroll Harrington, and John Northway agreed to act as co-chairs of the Advisory Group. The following briefly describes the process for selection and identifies the members of the Advisory Group.

DISCUSSION

On December 3, 1999, the Department of Planning and Community Environment sent informational packets to an extensive list of neighborhood associations, civic groups, and other interested parties, inviting applications for the Advisory Group. The informational packet included a letter briefly describing the purpose of the Advisory Group, an application and a copy of the selection criteria (See Attachment A). Informational packets were also sent to all individuals for whom addresses could be identified who

participated in the discussions leading to the development of the document titled, "The Future of Residential Structures in Palo Alto," submitted to the City Council in March 1998. An application deadline of December 20, 1999 was identified. However, the Director and Co-Chairpersons felt that because of the holiday rush and a desire to be as inclusive as possible, applications should be accepted up until the "last minute."

In addition to the letters soliciting applications from a range of community groups, the Planning Commission Chairperson was asked to identify a representative. The Director also talked with several builders to ensure representation by the development industry on the Advisory Group. Twenty-six applications were received by January 3, 2000. The following individuals have been selected to serve on the Advisory Group:

THE FUTURE OF SINGLE FAMILY NEIGHBORHOODS
ADVISORY GROUP MEMBERSHIP

CO-CHAIRS:

Annette Glanckopf Ashton
Carroll Harrington
John C. Northway

COMMUNITY REPRESENTATIVES:

M. Catherine Carroll	West Palo Alto (Barron Park)
Pria Graves	West Palo Alto (College Terrace)
D. Michael Griffin	North Palo Alto (Downtown North)
Mark Kriss	West Palo Alto (Barron Park Neighborhood Association)
George H. Stern	South Palo Alto (Midtown)
Donald Stone	South Palo Alto (Palo Verde)
Susie Thom	South Palo Alto (Charleston Terrace)
Shirley Wilson	North Palo Alto (Crescent Park Homeowners Association)

STAKEHOLDER GROUPS:

Richard Elmore	Designer
David Olerich	Silicon Valley Association of Realtors
Steve Pierce	Developer/Realtor
Judith Wasserman	Architect
Peter Vilkin	Developer

PLANNING COMMISSION REPRESENTATIVE: Jon Schink

There were a number of excellent candidates and it was difficult to make the final decisions. However, the co-chairs and staff feel the final composition of the Advisory Group will ensure a geographical balance and representatives of a variety of viewpoints and backgrounds. The first meeting of the Advisory Group is scheduled for January 20, 2000 at Cubberley Community Center.

ATTACHMENTS

- A. Informational packet for applicants to the Future of Single Family Neighborhoods Advisory Group.

PREPARED BY: Joan D. Taylor, Associate Planner

DEPARTMENT HEAD REVIEW: _____
G. EDWARD GAWF
Director of Planning and Community Environment

CITY MANAGER APPROVAL: _____
JUNE FLEMING
City Manager

cc: Advisory Group Members